



LUNA COUNTY FILM PERMIT APPLICATION



Please fill out the application in its entirety. The processing cost of this application is \$25 (to be included with application). Additional services will be charged at current rates. For more information, please contact.

Luna County Film Office
P.O. Box 1825
Deming, NM 88031
575-494-5751



Date: _____

Name of Production Company: _____

Production Contact/Location Manager: _____

Mobile #: _____ Office #: _____

Address: _____

City: _____ State: _____ Zip Code: _____

Email: _____ Phone: _____

Dates of Production: _____ Times: _____

YES NO Is this a student film? If yes, please provide proof that you are currently enrolled in a Educational institution and that this request is specifically related to a current course or curriculum requirement.

YES NO Is this a news media request? If yes, what network _____
(News media is defined as photographic, filming, and for the purpose of a television news broadcast or reporting for print or digital media by reporters, photographers or cameramen)

YES NO Will City Services be required? (i.e., hiring police; reserved parking) Please explain _____

YES NO Will a street closure be requested? If Yes, please give details including times of requested closure (hiring of off duty officer required): _____



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Filming Locations

Location	Date	Times

Project Details

Project Type	Project Title
Feature Film	
Music Video	
TV Movie	
Still Photography	
Commercial	
Documentary	
TV Series	
Educational	
Web Content	
Other(please specify)	



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INSURANCE REQUIREMENT: (insurance requirements may be amended)

For organizations/entities:

Comprehensive general liability insurance with carriers authorized to do business in the State of New Mexico and with policies remaining in full force and effect during the period of time contemplated by the permit, covering premises, products/completed operations, independent contractors, contractual coverage, advertising injury and protection against claims for all damages arising from bodily injury, property damage, and personal injury, including death, related to the activities to be undertaken in the City.

1. A Certificate of liability insurance naming LUNA COUNTY, along with its elected and appointed officials, employees, officers, agents, volunteers, boards, commissions, representatives, professionals, and insurers as additional insureds with limits carried of at least \$1,000,000.00 per occurrence with a \$2,000,000.00 aggregate underwritten by an insurance company licensed to do business in the State of New Mexico and acceptable to Luna County. All such policies of insurance shall indicate that they are primary and non-contributory and shall include a waiver of subrogation or transfer of rights.

For individuals:

A certificate of liability insurance with personal liability covered under a homeowners or similar insurance policy including bodily injury and property damage with minimum limits of liability not less than \$1,000,000.00 naming Luna County as additional insured.

The County may impose additional requirements prior to the issuance of this permit. The County reserves the right to revoke this permit if unforeseen circumstances make this necessary. Please check payable to Luna County Film Office.

Signature _____

Printed Name _____

Title _____

Contact Information _____

Date (MM/DD/YYYY) _____